

Wapello County Emergency Management Commission

Meeting Minutes

August 13, 2014

Present: Jerry Parker, Wapello County Board of Supervisors; Mark Miller, Sheriff-Wapello County Sheriff's Office; John Simmers, Mayor-Eddyville; Bob Johnson, Mayor-Kirkville; Jim Lasley, Mayor-Chillicothe; Jason Myers, Mayor-Blakesburg; Tom Lazio, Mayor-Ottumwa, Kevin Snyder, Mayor-Agency; Josh Stevens, Wapello County Emergency Management Coordinator.
Guests: Cindy Hewitt, EMS Agency

The meeting was called to order in the second floor conference room at 6:30 P.M.

A motion to approve the agenda was made by Sheriff Miller, seconded by Mayor Simmers, all in favor, motion carried.

A motion to approve the June 18th, 2014 meeting minutes by Mayor Johnson, seconded by Mayor Myers, all in favor, motion carried.

A motion to authorize the chairperson to sign the plan adoption document was made by Mayer Lasley, seconded by Sheriff Miller, all in favor, motion carried.

Discussion on hiring a new emergency management coordinator was held. The job description and benefits package were discussed. The members also discussed job posting locations in an effort to reach the most potential applicants. Chairperson Parker will contact ISAC and the League of Cities to check on their publication timelines. A smaller group will convene to discuss applicants before interviews begin.

A motion to designate Sheriff Miller to be the authorized individual to submit information for state reporting was made by Mayor Simmers, seconded by Mayor Lazio, all in favor, motion carried.

A recap of open projects was provided. All planning, training and exercise forms have been submitted to HSEMD as well as Q3 EMPG. New memorandums of understanding will be issued by HSEMD once a new coordinator is in place for the State of Iowa assets which include the generator and the 6" pump.

A motion to adjourn was made by Sheriff Miller, seconded by Mayor Lazio, all in favor, motion carried.

Submitted by Josh Stevens