

WAPELLO COUNTY

Application for Employment

Full Name _____
Last First Middle Initial Date

Other Name(s) _____
Please provide any other names you have used at any time, including maiden name.

Current Address _____
Street City State Zip

How Long at Current Address: From: _____ To: _____

Previous Address _____
Street City State Zip

E-Mail Address _____

Telephone Home: (____) _____ **Cell:** (____) _____

Social Security No. _____

Note: Social security number is optional and failure to submit it on this form will not prohibit employment consideration. Social security number may be required on other forms before employment.

Position Applying For: _____

Indicate Preference: Full-Time: ____ Part-Time: ____ Temporary: ____

Month/Day/Year Available for Employment: _____

Driver's License Number (if required for position): _____

Do you know any current Wapello County elected officials or employee(s), relative(s) or friend(s) employed by Wapello County? _____ Yes _____ No

If yes, describe the relationship. _____

Employment Experience: List chronologically, starting with most recent. (Attach additional pages if necessary. List all employment experience.)

Name of Employer Institution/Location	Position Held	Dates (From/To)	FT/PT	Reason for Leaving	Supervisor

Educational Preparation: List chronologically, starting with most recent.

Education	Name of School or University/Location	Major	Was a degree obtained? Y/N If not, number of hours earned.	Type of Degree Earned	Start/End Date
High School					
College/University					

Special Training, Instructions, Licensure, and/or Certification Not Listed Above

Title and License Number, if Any	Issuing Agency	Date Issued Date of Expiration

Provide Names of Your Three Most Recent Supervisors and Two Professional References

SUPERVISORS

1. Name _____ Position _____

Work Phone _____ Home Phone _____

Address _____

Email Address _____

2. Name _____ Position _____

Work Phone _____ Home Phone _____

Address _____

Email Address _____

REFERENCES

1. Name _____ Position _____

Work Phone _____ Home Phone _____

Address _____

Email Address _____

2. Name _____ Position _____

Work Phone _____ Home Phone _____

Address _____

Email Address _____

3. Name _____ Position _____

Work Phone _____ Home Phone _____

Address _____

Email Address _____

TO WAR-TIME VETERANS: Special Notice – Voluntary Information

Iowa Code Chapter 35C requires public employees to inquire whether applicants

Served in the military or naval forces during wars or armed conflicts. If an applicant meets certain eligibility criteria, they may be entitled to preference in employment. Please indicate below whether you wish Wapello County to determine whether you are qualified for this preference.

Yes No If you marked “Yes”, please fill out the page entitled **Voluntary Information War Time Veteran.**

VERIFICATION STATEMENT

I hereby certify that the information in this Application for Employment is true, correct, and complete to the best of my knowledge. I certify that I have answered all questions to the best of my ability and I have not withheld any information that would unfavorably affect my application for employment.

I understand and acknowledge that if I am employed by Wapello County that any misrepresentation or omission of any fact whenever discovered in my application, resume or any other materials, or during any interviews, may be the cause for my rejection from employment or may result in my subsequent dismissal if I am hired.

I understand that if I accept a position with Wapello County, the statements on this application will become part of my permanent record.

I understand that an offer of employment is conditioned upon the completion of a satisfactory background check which may include, but is not limited to the following: criminal, child abuse registry, and a department of transportation (DOT) driving record (if a driver’s license is required for the position applied).

I understand that before any conditional offer of employment is forwarded by Wapello County, all prospective employees must sign a waiver and release form which gives permission to Wapello County to conduct: 1) Release of Criminal History Records Check, 2) Release for Child Abuse Registry Check, 3) a Driver’s Record Check, 4) education verification, and 5) background information.

SIGNATURE OF APPLICANT

DATE

Wapello County Conservation provides equal opportunity in employment to all persons regardless of age, race, creed, color, sex, national origin, or disability.

WAPELLO COUNTY Conservation Board
1339 Hwy 63
Bloomfield, Iowa, 52537
641-682-3091
pioneerridge@wapellocounty.org